

**TRAINING-WORKSHOP ON CONDUCTING FIELD INTERVIEW SURVEYS AND FOCUS GROUP
DISCUSSIONS AND THEIR ANALYSIS**Dynasty Court Hotel, Cagayan de Oro City, Philippines
JUNE 16-19, 2019

PROGRAMME

Day 1

June 16, 2019

Arrival of the Participants**Pre-registration****Day 2**

June 17, 2019

8:00 – 9:00a.m.

Registration

9:01 – 9:05a.m.

**Opening Prayer
National Anthem**

9:06 – 9:15a.m.

Introduction of the Resource Speaker

9:16 – 12:00a.m.

Session 1*Focus Group Discussion*

- Selecting Key Informants for FGD and Complying the Research Ethics Protocol
- Structuring the FGD and the role of Key Actors: Facilitator, Participants, Process Documenter and Lookout
- Purposes of FGD: Documenting Existence of the Problem;
- Validating Results; Generating Insights from Participants; Writing Recommendations
- Trafficking Discussion and Completing Answers to Objectives of FGD

12:01 – 1:00p.m.

LUNCH BREAK

1:01 – 4:00p.m.

Continuation

- Preparing Transcripts from Recording: Validating Results with Participants
- Extracting Concepts, Themes and Dialoguing with Research Literature
- Limitations of FGD as a method
- Writing about FGD in the Method Section: What Peer Reviewers and Editors are looking for in a FGD Method Discussion?

4:01 – 5:00p.m.

Workshop and Open Forum

Day 3*June 18, 2019*

- 8:00 – 9:00a.m. Registration
- 9:01 – 9:05a.m. Opening Prayer
National Anthem
- 9:06 – 10:30a.m. **Session 2**
- Standardized survey interview
 - Interviewer related errors
 - Standardized interviewing techniques
 - The role of question design in standardized interviewing
 - Interviewer selection and interviewer related error
- 10:31 – 12:00a.m. **Session 3**
- Field Interview Surveys: Concepts, Process and Techniques
 - Processing Interviews, Generating Transcripts and Notes, and
 - Extracting Concepts and Themes
 - Dialoguing Themes with Research Literature towards Generation of Theories
- 12:01 – 1:00p.m. **LUNCH BREAK**
- 1:01 – 3:00 pm **Session 4**
- Evaluate and Assess Sample Interviews and their Analysis
- 3:01 – 4:00 pm **Workshop**
- 4:01 – 4:30 pm Consultation
- 4:31 – 5:00 pm **Awarding of Certificates**

Day 4*June 19, 2019*
International Association of Scholarly Publishers, Editors and Reviewers**Departure of the Participants**

2 0 1 4

